

Maximus provides this user guide as an overview of system operations. Maximus will always support the current and most recent versions of Google Chrome and Microsoft Edge. Maximus recommends Adobe Reader 10 or later.

Ensure that your firewall does not block our URL.

To maintain proprietary content protection, this user guide does not capture all system fields.

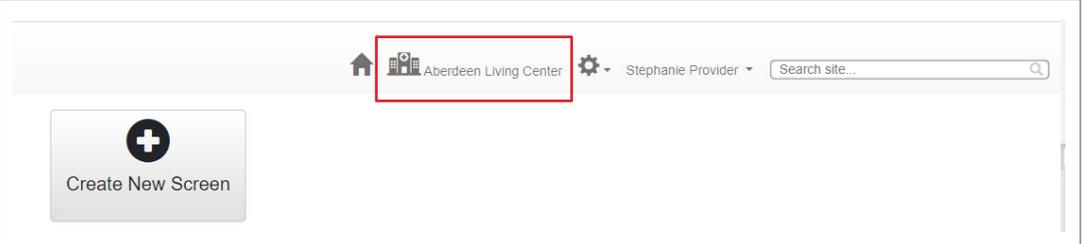
All information appearing in this guide does not represent true and actual individuals.

Change User Facility/Agency—If Associated with More Than One Entity

From the AssessmentPro Home Page

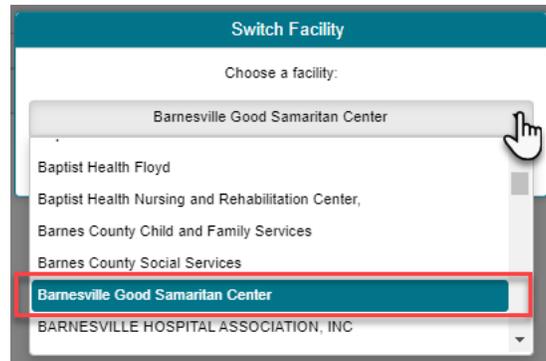
STEP 1:

Select the **facility/agency icon** in the header.



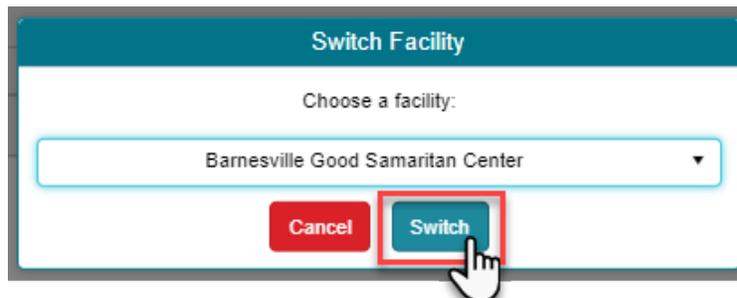
STEP 2:

Select the **alternate facility/agency** from the dropdown options.

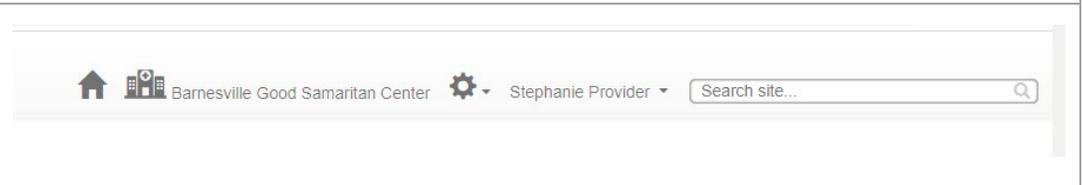


STEP 3:

Click **Switch**.



The system will return you to the AssessmentPro Home Page, showing your new facility next to the facility/agency icon in the header.



Click here to view the video of this process: [Change User Facility/Agency](#)